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**ORDINANCE NO. 3540**

AN ORDINANCE OF THE CITY OF EDMONDS, WASHINGTON, AMENDING THE EDMONDS CITY CODE TO REPEAL CHAPTER 3.04 TRAVEL EXPENSE PROCEDURES, AUTHORIZING CLOSURE OF THE TRAVEL EXPENSE FUND, AND FIXING A TIME WHEN THE SAME SHALL BECOME EFFECTIVE.

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WHEREAS, Chapter 3.04 of the Edmonds City Code establishes travel expense procedures, and

WHEREAS, Section 3.04.030 delegates the Administrative Services Director the responsibility to supervise the payment of travel expenses in accordance with rules established by the state auditor's office,

WHEREAS, the City Council finds the existence of such rules and regulations make the provisions of the chapter redundant and that better processes exist for the payment of travel expenses, including but not limited to the use of credit cards as authorized by state statute  
NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF EDMONDS, WASHINGTON, DO  
ORDAIN AS FOLLOWS:

Section 1. The Edmonds City Code is hereby amended by the repeal of Chapter 3.04.

Section 2. The Administrative Services Director is authorized, in accordance with the Mayor's administrative powers, to supervise travel expenses in accordance with the rules and regulations established by the state auditor's office. In addition, the Administrative

Services Director is authorized to close such funds and report any fund balances in the course of the annual budget process.

Section 3. Effective Date. This ordinance, being an exercise of a power specifically delegated to the City legislative body, is not subject to referendum, and shall take effect five (5) days after passage and publication of an approved summary thereof consisting of the title.

APPROVED:

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MAYOR GARY HAAKENSEN

ATTEST/AUTHENTICATED:

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CITY CLERK, SANDRA S. CHASE

APPROVED AS TO FORM:  
OFFICE OF THE CITY ATTORNEY:

BY \_\_\_\_\_

FILED WITH THE CITY CLERK:	03/11/2005
PASSED BY THE CITY COUNCIL:	03/15/2005
PUBLISHED:	03/23/2005
EFFECTIVE DATE:	03/28/2005
ORDINANCE NO. <u>3540</u>	

## **SUMMARY OF ORDINANCE NO. 3540**

of the City of Edmonds, Washington

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On the 15<sup>th</sup> day of March, 2005, the City Council of the City of Edmonds, passed Ordinance No. 3540. A summary of the content of said ordinance, consisting of the title, provides as follows:

AN ORDINANCE OF THE CITY OF EDMONDS, WASHINGTON, AMENDING THE EDMONDS CITY CODE TO REPEAL CHAPTER 3.04 TRAVEL EXPENSE PROCEDURES, AUTHORIZING CLOSURE OF THE TRAVEL EXPENSE FUND, AND FIXING A TIME WHEN THE SAME SHALL BECOME EFFECTIVE.

The full text of this Ordinance will be mailed upon request.

DATED this 16<sup>th</sup> day of March, 2005.

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CITY CLERK, SANDRA S. CHASE